



## PR/095125 | Accounting Supervisor

### Job Information

**Recruiter**

JAC Recruitment Vietnam Co., Ltd

**Job ID**

1559159

**Industry**

Restaurant, Food Service

**Job Type**

Permanent Full-time

**Location**

Vietnam

**Salary**

Negotiable, based on experience

**Refreshed**

September 23rd, 2025 10:44

### General Requirements

**Career Level**

Mid Career

**Minimum English Level**

None

**Minimum Japanese Level**

None

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

#### Company Overview

- Our client Japanese Manufacturing is looking for potential candidate for Accountant Supervisor position
- Location: Bien Hoa - Dong Nai

#### Job Responsibilities

- Assist the Chief Accountant in managing, supervising, and coordinating all accounting activities; guide the Accounting Department to comply with tax regulations, accounting principles, and internal company policies.
- Record general journal entries into the system accurately and in a timely manner.
- Prepare internal reports, monthly and annual reports such as financial statements, profit/ loss forecasts, quarterly consolidates reports for Head Office, and cost analysis.

- Declare and submit taxes such as CIT, FCT, PIT, etc., to government authorities on time.
- Supervise cash flow and bank interest.
- Control inventory of consumables and maintenance stock; make provisions if necessary.
- Perform any other related financial tasks or urgent reports as requested.

#### **Job Requirement**

- Proficient in Word, Excel, PowerPoint, etc.
- Able to work under high pressure; diligent and detail - oriented.
- College or University degree in Accounting or Auditing (preferably in the relevant field).
- Minimum of 2 years of experience in a similar position.
- Having good English communication skills.

#### **Benefit**

- Opportunities for professional training and career advancement; personal development support.
- Entitled to other benefits according to company policy.

#LI-JACVN

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#### **Company Description**