



PR/095161 | Accountant [Japanese Speaking]

Job Information

Recruiter

JAC Recruitment Vietnam Co., Ltd

Job ID

1559149

Industry

Retail

Job Type

Permanent Full-time

Location

Vietnam

Salary

Negotiable, based on experience

Refreshed

September 23rd, 2025 10:44

General Requirements

Career Level

Mid Career

Minimum English Level

None

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Our client, a Japanese trading/wholesale company in Ho Chi Minh City, is seeking a potential and dedicated candidate to join their team.

Job responsibilities:

- Prepare and process documents for restaurant clients.
- Manage product-related inquiries by coordinating with local suppliers for sourcing and purchasing.
- Liase with restaurant partners to identify their requirements and deliver support.
- Carry out a variety of administrative and operational duties as assigned.
- Provide flexible assistance across multiple tasks to support the sales team effectively.

Requirements:

- Japanese language proficiency (JLPT N2 or above).
- Prior experience in documents processing is an advantage.
- Professional background in the food industry is highly desirable.
- Applications are welcomed from candidates without prior experience but with strong motivation to learn and embrace

new challenges.

- Commitment to long-term career development within the company.
- Solid understanding of the Vietnamese market and local business practices.

#LJ-JACVN

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Company Description