

PR/095161 | Accountant [Japanese Speaking]

Job Information

Recruiter

JAC Recruitment Vietnam Co., Ltd

Job ID

1559149

Industry

Retail

Job Type

Permanent Full-time

Location

Vietnam

Salary

Negotiable, based on experience

Refreshed

December 2nd, 2025 03:00

General Requirements

Career Level

Mid Career

Minimum English Level

None

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Our client, a Japanese trading/wholesale company in Ho Chi Minh City, is seeking a potential and dedicated candidate to join their team.

Job responsibilities:

- Prepare and process documents for restaurant clients.
- Manage product-related inquiries by coordinating with local suppliers for sourcing and purchasing.
- Liase with restaurant partners to identify their requirements and deliver support.
- Carry out a variety of administrative and operational duties as assigned.
- Provide flexible assistance across multiple tasks to support the sales team effectively.

Requirements:

- Japanese language proficiency (JLPT N2 or above).
- Prior experience in documents processing is an advantage.
- Professional background in the food industry is highly desirable.
- Applications are welcomed from candidates without prior experience but with strong motivation to learn and embrace

- new challenges.
- Commitment to long-term career development within the company.
- Solid understanding of the Vietnamese market and local business practices.

#LJ-JACVN

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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Company Description