



## PR/095951 | Senior Accounts Executive

### Job Information

**Recruiter**

JAC Recruitment Singapore

**Job ID**

1559113

**Industry**

Logistics, Storage

**Job Type**

Permanent Full-time

**Location**

Singapore

**Salary**

Negotiable, based on experience

**Refreshed**

September 23rd, 2025 10:39

### General Requirements

**Career Level**

Mid Career

**Minimum English Level**

None

**Minimum Japanese Level**

None

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

Job Title: Senior Accounts Executive

Location: Singapore - Central

#### Your New Company

Our client is a global leader in transportation and logistics, operating one of the world's largest and most diverse fleets. With a strong focus on sustainability and digital innovation, they deliver integrated shipping and logistics solutions that connect businesses and communities worldwide.

Serving as a key regional hub, the Singapore office oversees ship management, technical services, and strategic coordination for South Asia and Oceania. The team drives initiatives in safety, environmental responsibility, and advanced maritime technologies, supporting the company's vision for sustainable growth and operational excellence.

#### Your New Role

- Prepare monthly full set of accounts and management reports.
- Compile and submit consolidated reporting packages to Head Office.

- Manage vendor payments through online banking platforms.
- Prepare audit schedules and draft financial statements.
- Ensure timely submission of XBRL filings for AGM in compliance with the Companies Act.
- Prepare and file quarterly GST returns.
- Coordinate with tax agents for corporate income tax matters.
- Liaise with the company secretary on corporate governance matters.

#### Key Qualifications for Success

- Proven experience in full set of accounts, with strong knowledge of accounting principles and practices.
- Proficiency in SAP or similar ERP systems is an advantage.
- Familiarity with shipowner accounting or maritime industry practices is a plus.
- Minimum 3 years of relevant working experience, preferably in a senior or supervisory capacity.
- Strong understanding of statutory compliance, including GST, XBRL, and corporate tax regulations.
- Excellent attention to detail, organizational skills, and ability to meet tight deadlines.
- Open to Singapore Citizens and Permanent Residents only.

#### Ready to Take the Next Step?

Interested applicants, please click **APPLY NOW** or send a copy of your updated CV to [bryan.ashwin@jac-recruitment.com](mailto:bryan.ashwin@jac-recruitment.com) for a confidential chat.

Do note that we will only be in touch if your application is shortlisted.

Bryan Ashwin  
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EA License Number: 90C3026  
EA Personnel: R24122938

#LI-JACSG  
#countrysingapore

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#### Company Description