



PR/118114 | SENIOR FACILITY MANAGER

Job Information

Recruiter

JAC Recruitment Thailand

Job ID

1559041

Industry

Real Estate Brokerage, Management

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

October 7th, 2025 10:01

General Requirements

Career Level

Mid Career

Minimum English Level

None

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

POSITION: SENIOR FACILITY MANAGER

BUSINESS: PROPERTY MANAGEMENT

LOCATION: BANGKOK

SALARY: 150,000 – 200,000 THB

Role Purpose:

To lead and manage all aspects of facility operations across multiple sites, ensuring optimal performance, compliance, safety, and cost-efficiency. The role involves strategic planning, team leadership, vendor management, and continuous improvement of facility services.

Key Responsibilities:

Strategic & Operational Leadership

- Develop and implement facility management strategies aligned with organizational goals.

- Oversee building operations, maintenance, security, and environmental services.
- Lead capital projects, renovations, and space planning initiatives.

Compliance & Safety

- Ensure compliance with local, national, and international regulations (e.g., ISO14001, OSHA, NEBOSH).
- Conduct regular audits and inspections for health, safety, and environmental standards.
- Maintain emergency preparedness and business continuity plans.

Team & Vendor Management

- Lead a multi-disciplinary team including maintenance, logistics, and security personnel.
- Manage external contractors and service providers (e.g., HVAC, electrical, plumbing).
- Conduct performance reviews and promote staff development.

Financial Management

- Prepare and manage facility budgets (e.g., maintenance, lifecycle, capital expenditure).
- Monitor and control costs, ensuring value for money and budget adherence.
- Approve invoices and manage procurement processes.

Project & Asset Management

- Oversee lifecycle planning and asset replacement programs.
- Coordinate internal moves, refurbishments, and space utilization.
- Ensure timely delivery of minor and major projects.

Client & Stakeholder Engagement

- Act as the primary point of contact for facility-related issues.
- Provide regular updates and reports to senior management.
- Ensure high levels of client satisfaction through service excellence.

Qualifications & Experience:

- Bachelor's degree in Engineering, Facilities Management, Architecture, or related field.
- 10+ years of experience in facility operations, with at least 5 years in a leadership role.
- Strong knowledge of building systems, compliance standards, and project management.
- Experience in managing large-scale facilities or multi-site operations.
- Excellent leadership and interpersonal skills.
- High attention to detail and ability to manage multiple priorities.
- Commitment to sustainability and continuous improvement.

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Company Description