



**SPOTTED**  
RECRUIT

THE HOME OF STARTUP RECRUITMENT  
都内テクノロジー・スタートアップ企業の求人多数

## 【Procurement Supply & Inventory Control Assistant Manager】

### Job Information

**Recruiter**

SPOTTED K.K.

**Job ID**

1558285

**Industry**

Other (Hospitality)

**Company Type**

International Company

**Job Type**

Contract

**Location**

Okinawa Prefecture

**Salary**

3.5 million yen ~ Negotiable, based on experience

**Refreshed**

January 6th, 2026 09:01

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

Permission to work in Japan required

### Job Description

**You will oversee operations from supplier performance to inventory management. You will also work with headquarters to develop strategies for market and new supplier research, quality, hygiene, and safety of the supply chain, and cost competitiveness. This position is a critical part of resort operations, requiring organizational capabilities, strategic thinking, and trustworthy relationship building.**

### Job Description

**① Operations Management and Coordination**

- Supplier Performance Management
- Inventory Management
- Inventory Core System and Data Management
- Supply Team Personnel (3-5 people) Management

**② Supplier Strategy Implementation**

- Work with the Purchasing & Logistics Division to implement purchasing and procurement strategies
- Market and New Supplier Research
- Build a Quality, Hygiene, and Safety Supply Chain. Strengthening cost competitiveness
- Building collaboration with the kitchen/bar and related departments

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## Required Skills

### Qualifications

- 5+ years of management experience in procurement, purchasing, and inventory control
- English: Business Conversation level or above
- Diploma in Logistics and Supply Chain Management preferred
- MS Office (Excel, Word)

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## Company Description