



【Procurement Supply & Inventory Control Assistant Manager】

Job Information

Recruiter

SPOTTED K.K.

Job ID

1558285

Industry

Other (Hospitality)

Company Type

International Company

Job Type

Contract

Location

Okinawa Prefecture

Salary

3.5 million yen ~ Negotiable, based on experience

Refreshed

January 6th, 2026 09:01

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

Permission to work in Japan required

Job Description

You will oversee operations from supplier performance to inventory management. You will also work with headquarters to develop strategies for market and new supplier research, quality, hygiene, and safety of the supply chain, and cost competitiveness. This position is a critical part of resort operations, requiring organizational capabilities, strategic thinking, and trustworthy relationship building.

Job Description

① Operations Management and Coordination

- Supplier Performance Management
- Inventory Management
- Inventory Core System and Data Management
- Supply Team Personnel (3-5 people) Management

② Supplier Strategy Implementation

- Work with the Purchasing & Logistics Division to implement purchasing and procurement strategies
 - Market and New Supplier Research
 - Build a Quality, Hygiene, and Safety Supply Chain. Strengthening cost competitiveness
 - Building collaboration with the kitchen/bar and related departments
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Required Skills

Qualifications

- 5+ years of management experience in procurement, purchasing, and inventory control
 - English: Business Conversation level or above
 - Diploma in Logistics and Supply Chain Management preferred
 - MS Office (Excel, Word)
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Company Description