

【Global Security Systems】 Project Engineer (Tokyo)

Job Information

Hiring Company
Avtel Limited

Job ID
1558254

Industry
Other (IT, Internet, Gaming)

Company Type
Small/Medium Company (300 employees or less) - International Company

Non-Japanese Ratio
About half Japanese

Job Type
Permanent Full-time

Location
Tokyo - 23 Wards, Chuo-ku

Train Description
Yurakucho Line, Shintomicho Station

Salary
Negotiable, based on experience

Salary Bonuses
Bonuses paid on top of indicated salary.

Refreshed
November 3rd, 2026 04:00

General Requirements

Minimum Experience Level
Over 3 years

Career Level
Entry Level

Minimum English Level
Business Level (Amount Used: English usage about 50%)

Minimum Japanese Level
Business Level

Minimum Education Level
Bachelor's Degree

Visa Status
Permission to work in Japan required

Job Description

Role and Responsibilities:

Good technical, communication and organisational skills are required to provide effective engineering and end to end implementation of security integration projects and civil scope of works. This includes design, build, HSE and Quality Assurance tasks to ensure the timely delivery and handover of the project to the client directly contributing to AVTEL's mission of delivering excellent customer.

Reporting to the Operations Manager, you will be a part of a team of Engineers and Technicians, and you will focus on the successful installation and commissioning of Integrated Security projects. Using your security system knowledge in combination with organisation, task and time management skills, you will execute the project through its progressive stages, to achieve completion within specified time and budget.

Expectations & Tasks:

- Conduct the Site Inspection Survey of the Project site.
- Assist in preparation and implementation of Project Execution Plan (PEP).
- Execute the project within the time frame agreed with the client, provide technical support to the team and maintain documentation as required to execute the project.
- Responsible for onsite supervision and implementation of the installation of an electronic security system.
- Support the execution team in commissioning the systems and test and acceptance procedures.
- Attend Weekly Progress Meetings (Internal and with Client).
- Monitor work in progress and prepare weekly report on the status of each assignment.
- Ensure all procedures and calculations are submitted to the client for review and approval.
- Coordinate materials and assist in logistics, shipment and receipt at construction site.
- Coordinate with all project related personnel on day to day progress of work, procurement and operations to ensure timely completion of the project.
- Distribute all documents to subcontractors and maintain document logs.

Required Skills

Skills, Culture and Experience:

- Relevant experience in handling execution of large security systems projects.
- Project execution with understanding of project reports and operational controls.
- Possess comprehensive knowledge of low current systems including Access Control, CCTV, Fire Alarm, Intercom, Gate barriers, Intruder Alarm, Network configuration etc.
- Exceptional Time management skill with an ability to prioritise and plan work effectively.
- Strong team member, collaborator and self-starter.
- Strong organizational skills, including the ability to manage multiple deliverables.
- Excellent communication, analytical, diagnostic and problem-solving skills.
- Work effectively across cross-functional lines, in coordination with others involved in technical services

Qualifications:

- A Bachelor of Engineering degree/diploma holder in Electrical, Electronics, or equivalent
- 1級電気通信工事施工管理技士

Company Description