



PR/109657 | Executive / Sr. Executive – Finance & Accounts (Contractual Role)

Job Information

Recruiter

JAC Recruitment India

Job ID

1558243

Industry

Automobile and Parts

Job Type

Permanent Full-time

Location

India

Salary

Negotiable, based on experience

Refreshed

September 16th, 2025 11:03

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

JOB REQUIREMENTS

Duties & Responsibilities & Required profile: -

- Accounting receivable management (collection, reconciliation a.)
- Handle the price adjustment of customer and issuing the supplementary invoices to differential amount from customer and yearly basis calculate foreign exchange Impact
- Managing the bank activity like customer receivable and supplier payment (Local I Overseas/ Tax etc..)
- Prepare the monthly GSTR-1 revenue for calculation the GST liabilities and filing the GST 3B to monthly GST reporting.
- Maintain and monitor fixed deposits and record other income monthly.

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Company Description