



JAC Recruitment

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JAC Recruitment Vietnam

PR/095130 | Design Manager

Job Information

Recruiter

JAC Recruitment Vietnam Co., Ltd

Job ID

1558173

Industry

Civil Engineering and Construction

Job Type

Permanent Full-time

Location

Vietnam

Salary

Negotiable, based on experience

Refreshed

September 16th, 2025 10:50

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

COMPANY OVERVIEW

Our client is looking for the Design Manager position.

Work Location: HCM city

JOB RESPONSIBILITIES

- Receive and carry out design-related tasks as assigned by the Department Head.
- Conduct site surveys and condition assessments, develop design briefs, and prepare design proposals when assigned.
- Develop overall and detailed design schedules for all stages: concept, schematic, design development, and

construction documents.

- Coordinate with design consultants to propose materials and products for interior and exterior finishes.
- Coordinate with other disciplines such as structural, MEP, fire safety, infrastructure, interior, and landscape to ensure design consistency.
- Ensure all design documents comply with legal requirements and support permit applications.
- Collaborate with internal departments such as Engineering, Sales, Legal, and CCP to align project requirements.
- Work closely with the construction management team to ensure the design is practical and executable on-site.
- Supervise the construction process to ensure it complies with approved design drawings.
- Coordinate and resolve any issues arising during construction to maintain quality and schedule.

JOB REQUIREMENTS

- Academic Level: Bachelor Architecture major
- Minimum of 5-8 years in a similar position.
- Has participated in or taken charge of 2–3 medium to large-scale projects, including residential apartments, Low rise , Villas.....
- Experienced in working with both local and international design consultants, and in coordinating with related disciplines (structure, MEP, fire protection, interior design, etc.)
- Proficient in AutoCAD and Revit, Sketchup skilled in MS Word, Excel, PowerPoint
- Able to develop process schedules for the department
- Experienced in reviewing and checking technical drawings.
- Fluent in Vietnamese and English.
- Excellent communication, negotiation, and stakeholder management skills.
- Self-driven, adaptable, results-oriented, and hard-working.

BENEFITS

- Working time: Monday to Friday from 8:30 am to 5:30 pm.
- Salary Review, 13th month salary
- Company performance Bonus, Travel Opportunity, Training & Development
- Interview: Interview 2 time

#LI-JACVN

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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Company Description