



JAC Recruitment

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JAC Recruitment Vietnam

PR/095130 | Design Manager

Job Information

Recruiter

JAC Recruitment Vietnam Co., Ltd

Job ID

1557782

Industry

Civil Engineering and Construction

Job Type

Permanent Full-time

Location

Vietnam

Salary

Negotiable, based on experience

Refreshed

October 7th, 2025 18:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

COMPANY OVERVIEW

Our client is looking for the Design Manager position.

Work Location: HCM city

JOB RESPONSIBILITIES

- Receive and carry out design-related tasks as assigned by the Department Head.
- Conduct site surveys and condition assessments, develop design briefs, and prepare design proposals when assigned.
- Develop overall and detailed design schedules for all stages: concept, schematic, design development, and

construction documents.

- Coordinate with design consultants to propose materials and products for interior and exterior finishes.
- Coordinate with other disciplines such as structural, MEP, fire safety, infrastructure, interior, and landscape to ensure design consistency.
- Ensure all design documents comply with legal requirements and support permit applications.
- Collaborate with internal departments such as Engineering, Sales, Legal, and CCP to align project requirements.
- Work closely with the construction management team to ensure the design is practical and executable on-site.
- Supervise the construction process to ensure it complies with approved design drawings.
- Coordinate and resolve any issues arising during construction to maintain quality and schedule.

JOB REQUIREMENTS

- Academic Level: Bachelor Architecture major
- Minimum of 5-8 years in a similar position.
- Has participated in or taken charge of 2–3 medium to large-scale projects, including residential apartments, Low rise , Villas.....
- Experienced in working with both local and international design consultants, and in coordinating with related disciplines (structure, MEP, fire protection, interior design, etc.)
- Proficient in AutoCAD and Revit, Sketchup skilled in MS Word, Excel, PowerPoint
- Able to develop process schedules for the department
- Experienced in reviewing and checking technical drawings.
- Fluent in Vietnamese and English.
- Excellent communication, negotiation, and stakeholder management skills.
- Self-driven, adaptable, results-oriented, and hard-working.

BENEFITS

- Working time: Monday to Friday from 8:30 am to 5:30 pm.
- Salary Review, 13th month salary
- Company performance Bonus, Travel Opportunity, Training & Development
- Interview: Interview 2 time

#LI-JACVN

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Company Description