



JAC Recruitment

ベトナムの求人なら  
JAC Recruitment Vietnam

## PR/095125 | Accounting Supervisor

## Job Information

## Recruiter

JAC Recruitment Vietnam Co., Ltd

## Job ID

1557779

## Industry

Restaurant, Food Service

## Job Type

Permanent Full-time

## Location

Vietnam

## Salary

Negotiable, based on experience

## Refreshed

September 9th, 2025 10:28

## General Requirements

## Minimum Experience Level

Over 3 years

## Career Level

Mid Career

## Minimum English Level

Business Level

## Minimum Japanese Level

Business Level

## Minimum Education Level

Associate Degree/Diploma

## Visa Status

No permission to work in Japan required

## Job Description

## COMPANY OVERVIEW

Our client Japanese Manufacturing & Trading is looking for a highly motivated and experienced candidate for the position of ACCOUNTING SUPERVISOR

Location: Dong Nai

## JOB RESPONSIBILITIES

- Assist the Chief Accountant in managing, supervising, and coordinating all accounting activities; guide the Accounting Department to comply with tax regulations, accounting principles, and internal company policies.
- Record general journal entries into the system accurately and in a timely manner.
- Prepare internal reports, monthly and annual reports such as financial statements, profit/loss forecasts, quarterly consolidated reports for Head Office, and cost analysis.
- Declare and submit taxes such as CIT (Corporate Income Tax), FCT (Foreign Contractor Tax), PIT (Personal Income

Tax), etc., to government authorities on time.

- Supervise cash flow and bank interest.
- Control inventory of consumables and maintenance stock; make provisions if necessary.
- Perform any other related financial tasks or urgent reports as requested.

#### JOB REQUIREMENTS

- Proficient in Word, Excel, PowerPoint, etc.
- Able to work under high pressure; diligent and detail-oriented.
- College or University degree in Accounting or Auditing (preferably in the relevant field).
- Minimum of 2 years of experience in a similar position.
- Fair English communication skills.

#### BENEFITS

- Opportunities for professional training and career advancement; personal development support.
- Entitled to other benefits according to company policy

**Notice:** By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: <https://www.jac-recruitment.vn/privacy-policy>

Terms and Conditions Link: <https://www.jac-recruitment.vn/terms-of-use>

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#### Company Description