



PR/109657 | Executive / Sr. Executive – Finance & Accounts (Contractual Role)

Job Information

Recruiter

JAC Recruitment India

Job ID

1557768

Industry

Automobile and Parts

Job Type

Permanent Full-time

Location

India

Salary

Negotiable, based on experience

Refreshed

September 23rd, 2025 02:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

JOB REQUIREMENTS

Duties & Responsibilities & Required profile: -

- Accounting receivable management (collection, reconciliation a.)
- Handle the price adjustment of customer and issuing the supplementary invoices to differential amount from customer and yearly basis calculate foreign exchange Impact
- Managing the bank activity like customer receivable and supplier payment (Local I Overseas/ Tax etc..)
- Prepare the monthly GSTR-1 revenue for calculation the GST liabilities and filing the GST 3B to monthly GST reporting.
- Maintain and monitor fixed deposits and record other income monthly.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal

information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: <https://www.jac-recruitment.in/privacy-policy>

Terms and Conditions Link: <https://www.jac-recruitment.in/terms-of-use>

Company Description