



## Manufacturing Site IT

### Digital Automation Support Leader

#### Job Information

**Hiring Company**

DuPont Japan K.K.

**Subsidiary**

DDP Specialty Products Japan K.K.

**Job ID**

1557604

**Industry**

Chemical, Raw Materials

**Company Type**

Large Company (more than 300 employees) - International Company

**Non-Japanese Ratio**

Majority Japanese

**Job Type**

Permanent Full-time

**Location**

Tokyo - 23 Wards, Chiyoda-ku

**Train Description**

Ginza Line Station

**Salary**

9 million yen ~ 11 million yen

**Salary Bonuses**

Bonuses included in indicated salary.

**Work Hours**

9:00 - 17:30 ※Flex-Time (Core time: 11:00-15:00)

**Holidays**

土曜、日曜、祝日、年末年始、創立記念日、年次有給休暇、特別有給休暇（冠婚葬祭等）、私傷病休暇、育児休暇、介護休暇

**Refreshed**

September 29th, 2025 01:00

#### General Requirements

**Minimum Experience Level**

Over 6 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level (Amount Used: English usage about 50%)

**Minimum Japanese Level**

Fluent

**Minimum Education Level**

Bachelor's Degree

**Visa Status**

Permission to work in Japan required

**Job Description**

At DuPont, our purpose is to empower the world with essential innovations to thrive. We work on things that matter. Whether it's providing clean water to more than a billion people on the planet, producing materials that are essential in everyday technology devices from smartphones to electric vehicles, or protecting workers around the world. Discover the many reasons the world's most talented people are choosing to work at DuPont.

**Position Summary:**

This position serves as the Digital & Automation Business Support Leader at Duroptix Materials Kabushiki Kaisha (a joint venture), with a primary focus on supporting the company's unique digital environment and Automation & Process Control (A&PC) systems. The role ensures alignment with Qnity's global digital strategies while addressing the specific operational needs of Duroptix.

**Key Responsibilities:**Business Improvement & Project Support

- Work with other departments to identify operational challenges and propose digital or automation-based improvements.
- Manage project planning and execution, including stakeholder coordination.
- Lead change management, user training, and internal communication efforts.

Automation & Process Control (A&PC) Support

- Support the maintenance, deployment and improvement of manufacturing automation and control technologies (e.g. process historian, printers, and mobile devices)
- Facilitate data collection, visualization, and analysis to enhance quality and productivity.
- Coordinate with vendors and technical partners for A&PC systems.
- Maintain a safe and reliable process control environment.

Digital Environment Support

- Support the implementation and operation of digital tools and systems tailored to Duroptix's business processes.
- Promote operational efficiency through the 1st level support of Microsoft 365 and enterprise applications such as SAP. If necessary, escalate issues to the 2nd level support.
- Assist in digital marketing initiatives including website, social media, and email campaigns.
- Collaborate with global/regional teams to deploy digital solutions that meet local business requirements.

Establishment of IT Infrastructure

- Due to the company split, the establishment of the IT infrastructure (internal network, servers, PCs, security, etc.) at the Chiba office will be carried out in collaboration globally.

DuPont is an equal opportunity employer. Qualified applicants will be considered without regard to race, color, religion, creed, sex, sexual orientation, gender identity, marital status, national origin, age, veteran status, disability or any other protected class. If you need a reasonable accommodation to search or apply for a position, please visit our [Accessibility Page](#) for Contact Information.

**Required Skills**

- Minimum 5 years of experience in a large organization or manufacturing environment.
- Experience with digital tools, manufacturing and enterprise applications.
- Basic knowledge and experience in A&PC systems.
- Proficiency in Japanese and English.
- Experience working in multicultural and global environments.
- Skills in project management, vendor coordination, and user support.

**Company Description**