

MichaelPage

www.michaelpage.co.jp

Bilingual Junior TA - Travel Industry

Bilingual Junior TA - Travel Industry

Job Information

Recruiter

Michael Page

Job ID

1557404

Industry

Tourism

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

5 million yen ~ 6 million yen

Refreshed

September 4th, 2025 15:36

General Requirements

Career Level

Entry Level

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

High-School

Visa Status

No permission to work in Japan required

Job Description

This is a junior-level Talent Acquisition (TA) position responsible for hiring diverse talent from both domestic and international markets to drive business growth. You will be involved in a wide range of recruitment activities, from planning to execution, leading hiring initiatives in collaboration with the HR team and various departments.

Client Details

This company operates in the leisure, travel, and tourism industry and is a mid-sized organisation highly regarded for providing excellent services. With a large number of non-Japanese staff, it offers a multicultural, multilingual workplace environment.

Description

- Full-cycle recruiting
- Collaboration with HR team and back-office functions
- Promoting the company culture and employer branding to candidates
- Proposing improvements to the recruitment process

Job Offer

- Up to 3 days WFH per week
- Flexible working hours
- Commuting and WFH allowances
- Paid leave and special leave
- Minimal overtime
- Bright and friendly work environment
- 70% of staff are non-Japanese
- Use of English in daily work

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Akimi Nagaoka at +81368328911.

Required Skills

- Business-level proficiency in Japanese and English
- Experience in recruitment or talent acquisition (junior-level candidates are welcome)
- A bright and engaging personality, able to take responsibility while involving others
- Team-oriented yet proactive and able to work independently

Company Description

This company operates in the leisure, travel, and tourism industry and is a mid-sized organisation highly regarded for providing excellent services. With a large number of non-Japanese staff, it offers a multicultural, multilingual workplace environment.