



Talent Management with English native speaker

Job Information

Recruiter

PROGRE Ltd

Hiring Company

full-service influencer marketing agency

Job ID

1556977

Industry

Digital Marketing

Company Type

Small/Medium Company (300 employees or less)

Non-Japanese Ratio

About half Japanese

Job Type

Contract

Location

Tokyo - 23 Wards, Chiyoda-ku

Salary

4.5 million yen ~ 6 million yen

Work Hours

Standard Workhour : 10am ~ 6pm

Refreshed

September 17th, 2025 00:00

General Requirements

Minimum Experience Level

Over 1 year

Career Level

Entry Level

Minimum English Level

Native (Amount Used: English usage about 75%)

Minimum Japanese Level

Daily Conversation

Minimum Education Level

High-School

Visa Status

Permission to work in Japan required

Job Description

【About the Job】

GeexPlus, Inc is a full-service influencer marketing agency representing some of the top English-Speaking influencers.

As a member of the Talent Management & Sales Execution Team at GeexPlus, your main responsibilities will include managing talent, coordinating with internal and external stakeholders, and ensuring smooth execution of projects.

【Responsibilities】

- Managing, supporting, and nurturing talent
- Negotiating on behalf of talent on brand deals
- Planning and executing campaigns
- Collaborating with other departments and managing projects
- Analyzing market trends and strategizing
- Preparing reports and presentations as needed

We are looking for a proactive, detail-oriented individual with experience in talent management or influencer coordination.

The ideal candidate will have a passion for social media, content creation, and Japanese subculture, and they should be comfortable working in a bilingual environment to bridge communication between talents and Japanese-speaking clients.

A team player who thrives under pressure and has a knack for problem-solving will excel in this role.

Required Skills**Must Requirements:**

- Minimum 2 Years of corporate work experience
- Deep understanding of internet culture & social media platforms
- Bachelor's Degree or 3 years of relevant work experience
- Native English
- Willingness to communicate and interface with Japanese-speaking staff and structures
- Strong communication skills & Adaptability
- Already an existing resident in Japan with available VISA to work
- Stable work environment at home with proper internet connection

Nice to have:

- Business-level Japanese
- Over 2 years of hands-on experience in talent management, influencer marketing, and related fields.
- Ability to think on your feet and propose solutions when there is an issue
- Interest in Youtube, Twitch...etc related Social Media
- Interest in Japanese Subculture (Anime, Manga...etc)

Company Description