



## Talent Management with English native speaker

### Job Information

**Recruiter**

PROGRE Ltd

**Hiring Company**

full-service influencer marketing agency

**Job ID**

1556977

**Industry**

Digital Marketing

**Company Type**

Small/Medium Company (300 employees or less)

**Non-Japanese Ratio**

About half Japanese

**Job Type**

Contract

**Location**

Tokyo - 23 Wards, Chiyoda-ku

**Salary**

4.5 million yen ~ 6 million yen

**Work Hours**

Standard Workhour : 10am ~ 6pm

**Refreshed**

May 22nd, 2026 06:00

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Native (Amount Used: English Only)

**Minimum Japanese Level**

Basic

**Minimum Education Level**

High-School

**Visa Status**

Permission to work in Japan required

### Job Description

**【About the Job】**

The company is a full-service influencer marketing agency representing some of the top English-Speaking influencers.

As a member of the Talent Management & Sales Execution Team, your main responsibilities will include managing talent, coordinating with internal and external stakeholders, and ensuring smooth execution of projects.

**【 Responsibilities 】**

- Managing, supporting, and nurturing talent
- Negotiating on behalf of talent on brand deals
- Planning and executing campaigns
- Collaborating with other departments and managing projects
- Analyzing market trends and strategizing
- Preparing reports and presentations as needed

We are looking for a proactive, detail-oriented individual with experience in talent management or influencer coordination.

The ideal candidate will have a passion for social media, content creation, and Japanese subculture, and they should be comfortable working in a bilingual environment to bridge communication between talents and Japanese-speaking clients.

A team player who thrives under pressure and has a knack for problem-solving will excel in this role.

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## Required Skills

Must Requirements:

- Any experience of coordinating and managing projects
- Minimum 2 Years of corporate work experience
- Deep understanding of internet culture & social media platforms
- Bachelor's Degree or 3 years of relevant work experience
- Native level English
- Willingness to communicate and interface with Japanese-speaking staff and structures
- Strong communication skills & Adaptability
- Already an existing resident in Japan with available VISA to work
- Stable work environment at home with proper internet connection

Nice to have:

- Business-level Japanese
  - Over 2 years of hands-on experience in talent management, influencer marketing, and related fields.
  - Ability to think on your feet and propose solutions when there is an issue
  - Interest in Japanese Subculture (Anime, Managa...etc)
  - Any experience as a influencer in Youtube, Twitch..etc related Social Media
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