



JAC Recruitment

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JAC Recruitment Thailand

PR/118007 | Planning Officer

Job Information

Recruiter

JAC Recruitment Thailand

Job ID

1556839

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

September 2nd, 2025 10:58

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Position: Planning Officer

Salary: 18,000 – 25,000 THB/Month

Location: Lamphun

Responsibilities:

- Plan and control production to ensure efficiency and meet set targets.
- Control warehouse inventory and manage product delivery to customers.
- Prepare purchase reports and packing lists for product delivery.

- Plan production and raw material usage to meet specified goals.
- Review production capacity and raw material assessment reports to ensure products are manufactured in time for delivery.
- Analyze production plans, raw material procurement, and related materials to align with sales forecasts.
- Review and improve daily, weekly, monthly, and yearly production plans.
- Perform other assigned tasks as delegated by a supervisor.

Qualifications:

- Male or female, age 22–30 years old.
- Bachelor's degree in Business Administration, International Business (with a focus on English), Industrial Engineering, or other related fields.
- 1-2 years of experience in production planning, control, and monitoring.
- Proficient in production planning software and Microsoft Office.
- Meticulous and detail-oriented, with good analytical and numerical skills.
- Fluent in English (listening, speaking, reading, and writing). Basic Korean language skills will be given special consideration.
- New graduates are welcome. Candidates with prior internship experience in production planning at an industrial factory will be given special consideration.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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Company Description