



## PR/117985 | Procurement Officer (Junior)

### Job Information

**Recruiter**

JAC Recruitment Thailand

**Job ID**

1556826

**Industry**

Other (Manufacturing)

**Job Type**

Permanent Full-time

**Location**

Thailand

**Salary**

Negotiable, based on experience

**Refreshed**

October 14th, 2025 10:01

### General Requirements

**Career Level**

Mid Career

**Minimum English Level**

None

**Minimum Japanese Level**

None

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

We are a substation equipment manufacturer with the headquarter in Kyoto. As a company that manufactures power capacitors and panel gas circuit breakers mainly in Thailand.

We are currently growing our clientele outside of Thailand, including in Japan, North America, Europe, Asia, and the rest of the world. To better serve our customers, we'll keep improving the manufacturing technology we've developed in each of our businesses.

**Job Title:** Procurement Officer (Junior)

**Business Type:** Manufacturing

**Location:** Navanakorn, Pathumthani

**Job Type:** Full-Time, Monday-Friday 08:00-17:30 hrs.

**Responsibilities:**

- Develop new procurement
- Supplier sources in the world
- Products: various kinds of order from customers such as Machines related to semiconductor front-end processes, credit card manufacturing machines, industrial printers, and sweet potato baking machines.
- After receiving a request for a quotation regarding machine manufacturing from the customer (Equipment Manufacturer), our task is to identify the necessary components for the machine and find the best suppliers worldwide to respond to the quotation request.

**Qualifications:**

- English business level to communicate with international suppliers
- Has procurement experience to find new supplier (not passive, proactive to find best one in the world, not only domestic)
- Personality: try to find new supplier (price, quality)
- Has machine parts procurements
- Experience in purchasing machinery for semiconductor front-end processes
- Experience with compliance to American standards or willing to learn

**How to Apply:** If you meet the qualifications and are excited about this opportunity, please submit your resume and a cover letter by click "APPLY" We look forward to hearing from you!

**Notice:** By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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**Company Description**