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![Michael Page  www.michaelpage.co.jp]

## 【English OK!】 IT Software PM

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## Job Information

**Recruiter**
Michael Page

**Job ID**
1556597

**Industry**
Software

**Job Type**
Temporary

**Location**
Tokyo - 23 Wards

**Salary**
7 million yen ~ 10 million yen

**Work Hours**
Working time: 09:00-17:30 Hybrid working style

**Refreshed**
August 29th, 2025 16:49

## General Requirements

**Career Level**
Mid Career

**Minimum English Level**
Business Level

**Minimum Japanese Level**
Daily Conversation

**Minimum Education Level**
Bachelor's Degree

**Visa Status**
Permission to work in Japan required

## Job Description

This role is for a Project Manager responsible for overseeing the smooth development and operation of a Load Balancer Platform, managing multiple projects, schedules, and approvals. The position requires strong project management experience, excellent communication and coordination skills, and proficiency with tools such as JIRA, Confluence, GitHub, Excel, and PowerPoint

**Client Details**

A global leader in e-commerce, fintech, digital content, and communications, renowned for its innovation work environment. Join us to be part of a forward-thinking company that offers vast opportunities for growth and development in a diverse and inclusive culture.

**Description**

- Create and manage project schedules to ensure timely completion
- Support release and operation approval processes

- Facilitate communication with teams and stakeholders
- Report project and product status to management
- Prepare monthly billing reports
- Manage and prioritize engineers' tasks
- Handle non-technical BAU (Business As Usual) activities

**Job Offer**

- Working time: 09:00-17:30
- Hybrid working style

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Jeff Liao at +81 3 6832 8607.

## Required Skills

- Ability to manage multiple projects simultaneously.
- Experience with tools such as GitHub, JIRA, and Confluence.
- Punctuality and strong schedule management skills.
- Experience in IT project managerment

## Company Description

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