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JAC Recruitment Indonesia

PR/123201 | Finance Accounting Manager

Job Information

Recruiter

JAC Recruitment Indonesia

Job ID

1556312

Industry

Restaurant, Food Service

Job Type

Permanent Full-time

Location

Indonesia

Salary

Negotiable, based on experience

Refreshed

December 2nd, 2025 01:00

General Requirements

Career Level

Mid Career

Minimum English Level

None

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Job Requirements:

- Bachelor's degree in accounting, Finance, or a related field; CPA or CMA certification is a plus.
- Minimum of 5 years in accounting or finance, with demonstrated experience in general ledger, accounts payable/receivable, and financial reporting. Proven track record of handling year end Audit and Tax filing. Previous experience working in a distribution company would be an advantage.
- Proficiency in accounting software (e.g. Exchequer, Pronto) and Microsoft Excel.
- Familiarity with IFRS, tax laws, and financial regulations.
- Strong organizational skills and attention to detail.
- Ability to analyze financial data, identify trends, and communicate insights effectively.
- Strong written and verbal communication skills, both English and Bahasa Indonesia, to interact with internal teams and external stakeholders.

Job Responsibilities:

- **Financial Reporting:** Generate and analyze financial reports for management, offering insights and recommendations for improving financial health. Maintain accurate financial records, including ledger accounts, financial statements, and other related reports.
- **Accounts Payable & Receivable:** Oversee and manage accounts payable and receivable processes, ensuring timely billing and payments.
- **Cashflow management:** Overseeing daily cash operations, forecasting cash needs, managing banking relationships, and ensuring compliance with financial regulations.
- **Reconciliation:** Perform regular account reconciliations, verifying balances, transactions, and resolving discrepancies.
- **Budgeting & Forecasting:** Assist in preparing budgets, forecasting expenses, and tracking financial performance against budgets.
- **Tax Compliance:** Prepare and file necessary tax documents and ensure compliance with federal, state, and local tax regulations.
- **Internal Controls/Audits:** Ensure internal controls are in place. Conduct internal audits to ensure compliance with company policies and regulatory requirements.
- **Month-End Close:** Participate in month-end close processes, including preparing adjusting journal entries and financial statements.
- **Financial Reporting:** Generate and analyze financial reports for management, offering insights and recommendations for improving financial health.

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Company Description