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JAC Recruitment India

PR/109610 | Assistant Executive

Job Information

Recruiter

JAC Recruitment India

Job ID

1556306

Industry

Other (Trade)

Job Type

Permanent Full-time

Location

India

Salary

Negotiable, based on experience

Refreshed

August 26th, 2025 10:31

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Job Description:

Job Title: Assistant Executive

Job Location: Gurugram

Educational Requirements: Graduate or Postgraduate in SCM/Operations or relevant field.

Job Responsibilities & Requirements:

- Experience of working in Manufacturing Unit.
- Exposure of Procurement/Supply Chain/Logistics/Sales/Material Planning.

- He/She should be aware with Global Sourcing (import/Export).
- Good communication skills.

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Company Description