



PR/159483 | Business Planning Manager

Job Information

Recruiter

JAC Recruitment Malaysia

Job ID

1556266

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

Malaysia

Salary

Negotiable, based on experience

Refreshed

August 26th, 2025 10:21

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Company Overview: -

Our client is a well-established automotive manufacturer with strong presence in Malaysia. They are currently looking for Business Planning Manager to lead profit planning, budgeting and reporting activities. The role focuses on driving profitability, improving efficiency and providing timely business insights to local management, regional office and global HQ in Japan.

Job Responsibilities: -
Profit Plan & Budgetary Control

- Lead the company-wide profit planning process, ensuring alignment with HQ requirements and conducting profit analysis and budget hearings.
- Develop and implement strategies to boost profitability through initiatives like thermal restructuring and space optimization.
- Coordinate annual budget reviews and work closely with Finance & Accounting and other departments to consolidate

and manage allocations.

- Manage Electronics plant data, including Key Performance Indicators, cost metrics, and investment/expense tracking to support operational efficiency.
- Review and revise financial rates (Genka/Kakou, SGA, FOB), and ensure investment and expense budgets are utilized within approved limits.

Reporting

- Prepare and deliver monthly reports—including sales/profit forecasts, Key Performance Indicators, investment updates, and productivity metrics—while conducting detailed analyses for internal and external stakeholders.
- Engage with Oversea Group Companies, Sales, and Production Control to monitor automotive market trends and ensure informed reporting.
- Ensure timely submission of reports to Top Management, Regional HQ, and Global HQ, and provide responsive support to their queries and requests

Others

- Manage bi-annual review meetings and reporting schedules, including Flash reports, Managing Director reports, and Company Key Performance Indicators.
- Coordinate annual policy creation, maintain BU organization charts, and handle President award submissions and labor cost transfers.
- Update departmental policies and procedures, manage government statistical surveys, and ensure J-SOX compliance through Risk Control Matrix and gap analysis.
- Oversee implementation of new systems and support Information System and investment appraisal processes.
- Develop and supervise subordinates based on Key Result Areas and manage additional projects assigned by superiors.

Job Requirements: -

- Bachelor Degree in Business Studies preferably majoring in Finance
- Minimum 7 years working experience in business planning with at least 5 years as team lead.
- Strong leadership and stakeholder management
- Solid knowledge of financial reporting and analysis
- Proficient in MS Office, ERP/SAP knowledge an advantage
- Excellent communication (must liaise with Regional & HQ Japan)

#LI-JACMY

#countrymalaysia

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Company Description