

**MichaelPage**

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## AR Accountant for global retail brand

### AR Accountant

#### Job Information

**Recruiter**

Michael Page

**Job ID**

1555230

**Industry**

Retail

**Job Type**

Permanent Full-time

**Location**

Tokyo - 23 Wards

**Salary**

6 million yen ~ 7 million yen

**Work Hours**

1 day remote work and flexible working hours

**Refreshed**

August 15th, 2025 18:01

#### General Requirements

**Career Level**

Mid Career

**Minimum English Level**

Daily Conversation

**Minimum Japanese Level**

Fluent

**Minimum Education Level**

Bachelor's Degree

**Visa Status**

Permission to work in Japan required

#### Job Description

This is an exciting opportunity for an AR Accountant to join a leading company in the retail industry. Based in Tokyo, the role focuses on managing accounts receivable processes and ensuring accurate financial reporting.

#### Client Details

The company is a well-established large organization in the retail industry, known for its commitment to quality and excellence. It offers a professional environment with strong support for career development and growth.

#### Description

- Prepare and manage invoices with accuracy and timeliness.
- Record accounts receivable journal entries in compliance with company policies.
- Monitor and reconcile accounts receivable balances to ensure accuracy.
- Support monthly and annual financial closing processes.
- Prepare cash forecasts to support financial planning.

- Collaborate with internal teams to resolve discrepancies effectively.
- Ensure compliance with local accounting regulations and standards.
- Assist in process improvement initiatives within the accounting department.

#### **Job Offer**

- Competitive salary in the range of JPY 5,000,000 to JPY 7,000,000.
- Performance-based bonus to reward excellence.
- Comprehensive insurance and retirement benefits.
- Exclusive employee discounts on high quality famous brand products.
- Opportunities for professional growth in a large organization in Tokyo.

If you are an experienced AR Accountant passionate about the retail industry, we encourage you to apply and bring your expertise to this exciting role in Tokyo.

Page Group Japan is acting as an Employment Agency in relation to this vacancy.

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#### **Required Skills**

A successful AR Accountant should have:

- Fluency in Japanese and business-level proficiency in English.
  - Strong skills in invoice preparation and journal entry management.
  - Experience in monitoring accounts receivable balances and resolving discrepancies.
  - Knowledge of cash forecasting and financial planning.
  - Familiarity with monthly and annual financial closing processes.
  - An eye for detail and a commitment to accuracy in accounting tasks.
  - Ability to adapt to a fast-paced environment in the retail industry.
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#### **Company Description**

The company is a well-established large organization in the retail industry, known for its commitment to quality and excellence. It offers a professional environment with strong support for career development and growth.