



PR/095728 | Operations, Manager

Job Information

Recruiter

JAC Recruitment Singapore

Job ID

1554824

Industry

Bank, Trust Bank

Job Type

Permanent Full-time

Location

Singapore

Salary

Negotiable, based on experience

Refreshed

September 23rd, 2025 01:00

General Requirements

Career Level

Mid Career

Minimum English Level

None

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

COMPANY OVERVIEW

Our client is the asset management arm of a leading Japanese financial group.

JOB RESPONSIBILITIES

- Process settlements for loan disbursements, treasury trades, sales and purchase securities transactions with meticulous attention to detail to ensure accuracy, compliance, and settlement of the trades.
- Preparation and checking of SWIFT messages, along with overall management of the SWIFT system.
- Contribution to the development and implementation of new systems, products, and markets, including process setup, control implementation, service level establishment, and regulatory compliance
Execution of daily operational tasks to deliver high-quality service to internal clients, ensuring compliance with all Standard Operating Procedures (SOPs) and Service Level Agreements (SLAs).
Support for account setup within payment systems, coordinating with relevant stakeholders and maintaining complete records.
- Monitoring of payment timelines, tracking receipts and following up on non-receipts until full closure of transactions.
- Capturing of trade details, including loan profiles, schedules, and cashflows, into relevant systems with a focus on data integrity.

- Effective liaison with transaction administrators to reconcile cashflow schedules and monitor settlement activities for completeness.

JOB REQUIREMENTS

1. Degree in Finance/Business
2. At least 10 years of working experience in international banks across for wholesale loan and/or various treasury products.
3. Experience required in fund finance, including structured finance, or corporate finance, SBLC/ LC, and all corporate loan products.
4. Knowledge and experience, and a strong understanding in Operations functions/processes, and a detailed-oriented professional.

Apply online or feel free to contact me directly at malcolm.pang@jac-recruitment.com for more information about this opportunity.

We regret to inform that only shortlisted candidates will be notified.

Appreciate your understanding. Candidates require visa need not to apply.

EA: JAC Recruitment Pte. Ltd.

EA Licence: 90C3026

EA Personnel: R1546253

EA Personnel Name: Pang Yew Ming Malcolm

#LI-JACSG

#countrysingapore

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: <https://www.jac-recruitment.sg/privacy-policy>

Terms and Conditions Link: <https://www.jac-recruitment.sg/terms-of-use>

Company Description