



## PR/159428 | Accounts Manager (Based in Negeri Sembilan)

### Job Information

**Recruiter**

JAC Recruitment Malaysia

**Job ID**

1554725

**Industry**

Other (Manufacturing)

**Job Type**

Permanent Full-time

**Location**

Malaysia

**Salary**

Negotiable, based on experience

**Refreshed**

September 9th, 2025 09:01

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

### Company Information

A manufacturing company based in Senawang is currently looking for a Finance Manager role.

**Key Requirements:**

- Leading the monthly group reporting with variance analysis on key business drivers, and subsidiaries management accounts, including cash flow and ensuring submissions to Management reporting timelines.
- Review, prepare monthly accounts summary, commentaries, and variance analysis as well as other relevant reports within stipulated deadlines.
- To monitor costing and feasibility studies.
- Review and manage the monthly preparation of tax computation/schedules for closing ensuring accuracy and reasonableness of tax amount relative to the profit.

- Review and assist in the preparation of annual tax return and the schedules thereof for submission to the tax authorities before the deadline.
  - To manage in the preparation of audit & reconciliations provided to the auditors on timely basis.
  - Perform review & verification of journals raised by the reporting section and ensure all journals are accurate, supported, and authorized.
  - To prepare and manage the annual budget, cash flow projections and yearly fixed assets audit.
  - Liaise with auditors, tax agents, bankers, solicitors, business partners, and government bodies for audit, taxation, and financial matters.
  - Lead, guide & motivate a team of accounting staff under direct supervision to ensure the smooth running of daily accounting operations and timely month-end closing.
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- Ensure that all financial transactions companies are being recorded systematically and accurately in ledgers and other records, in accordance with Accepted Accounting Standards and other regulatory requirements.
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- Continuous improvement and implementation of process, policies and internal control, relation to accounting and reporting as well as overall business flow
  - To carry out appraisal, performance review and monitor account department staff discipline in line with company established policy and procedures.
  - To carry out other additional duties for company when required and directed by superiors

#### Key Requirements:

- Candidate must possess at least a bachelor's degree in accounting/professional accounting qualification or preferably a member of one of the professional accounting bodies e.g. ACCA, MIA, MICPA, ASCPA.
- Required language(s): Bahasa Malaysia and English
- At least 8 – 12 year(s) of working experience in the related field is required for this position.
- Independent, good interpersonal, communication and leadership skill.
- Ability to handle multitask work under time constraint and meet deadlines.
- Computer literate (Microsoft Word and Excel)
- Preferably with Accounting Software knowledge (e.g SAP system)
- 8. Able to speak and write Japanese language will be added advantage.
- Must be accurate, details and focus.
- Excellent communication with customer and ability to adapt/respond to different types of characters
- Excellent organizational, planning, people management and problem-solving skills
- Good teamwork and able to communicate with all levels of people

#JACMY

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#### Company Description