



JAC Recruitment

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JAC Recruitment Vietnam

PR/095058 | [Interior] Project Manager

Job Information

Recruiter

JAC Recruitment Vietnam Co., Ltd

Job ID

1554694

Industry

Civil Engineering and Construction

Job Type

Permanent Full-time

Location

Vietnam

Salary

Negotiable, based on experience

Refreshed

August 12th, 2025 10:30

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Location

Hanoi

Company and Job Overview

A reputable construction company dedicated to delivering top-tier interior fit-out and construction projects throughout Vietnam.

Job Responsibilities

- Lead and manage interior design and construction projects from concept to completion.
- Coordinate with Japanese and local staff to ensure smooth communication and execution.
- Develop project plans, schedules, and budgets.
- Liaise with clients to understand requirements and provide regular updates.

- Manage procurement of materials, including Japanese and local furniture and fittings.
- Ensure compliance with safety, quality, and regulatory standards.
- Supervise on-site activities and resolve issues promptly.
- Prepare project documentation and reports.

Job Requirements

- Bachelor's degree in Architecture, Interior Design, Civil Engineering, or related field.
- Minimum 3–5 years of experience in project management in interior design or construction.
- Strong leadership, communication, and organizational skills.
- Proficiency in project management tools and Microsoft Office.
- Fluent in English; Japanese or Vietnamese language skills are a plus.
- Experience working with international teams or Japanese clients is preferred.

Benefit

- Competitive salary and benefits package
- High-performing, multicultural working environment.
- Continuous learning and development opportunities.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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Company Description