



PR/123123 | Accounting Manager

Job Information

Recruiter

JAC Recruitment Indonesia

Job ID

1553271

Industry

Other (Trade)

Job Type

Permanent Full-time

Location

Indonesia

Salary

Negotiable, based on experience

Refreshed

July 29th, 2025 10:36

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Job Description:

- All responsibilities related to accounting, Finance and Tax activities in company
- Manages financial planning and accounting to optimize sustained business practices
- Management of A/P and A/R
- Month-end close activities
- Appoint appropriate task to accounting staff
- Provide MD with appropriate advice and comments from the aspect of finance in order to raise financial results in terms of profitability and performance.
- Prepare and provide monthly, quarterly and annual P/L, B/S and sometimes C/F as well for financial analysis of the company.
- Support MD to establish short and mid-range company goals, objectives, policies and operating procedures
- Coordinate financial audits and provide recommendations for procedural improvements
- Ensure compliance with local, national requirements including JSOX compliance standards and keep collecting information of relevant regulations
- Cooperate closely with own staffs & relevant sections regarding all the financial & accounting activities.
- Prepares schedules and support for THCO quarterly consolidated report, and year-end financial audits
- Any other tasks related to accounting & financing such as tax issues and payroll, etc.

- Handling Tax and Financial audit

Requirements:

- Bachelor's Degree in Finance, Accounting or Business preferred
- +10 years experience in finance, accounting & tax. 3+ years' experience as Accounting & finance Manager is Mandatory
- Experience in monthly, quarterly and annual book closing
- MS Office skills (Excel, Word, Powerpoint)
- Fluency in English is mandatory
- Experience with ERP systems
- Experience in dealing with inventory assets in wholesale and/or retail industry
- Experience in internal and external audit and even local tax authorities
- Ability to recognize, identify possible causes and resolve accounting/finance problems
- All the book keeping skills to manage small-sized company in wholesale industry
- Knowledge of Indonesian financial regulations
- Basic knowledge of importation
- Ability to analyze financial data and prepare financial reports, statements and projections
- Working knowledge of short and mid term (about 3 years) budgeting and forecasting
- Good communication skills, written and verbal, with the ability to clearly communicate issues
- Must have good organizational skills and ability to prioritize workload in order to meet deadlines
- Flexible with schedule during certain periods of the year (year-end, budgeting, month-end closing)

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: <https://www.jac-recruitment.co.id/privacy-policy>

Terms and Conditions Link: <https://www.jac-recruitment.co.id/terms-of-use>

Company Description