



PR/109511 | HR Manager

Job Information

Recruiter

JAC Recruitment India

Job ID

1552444

Industry

Education

Job Type

Permanent Full-time

Location

India

Salary

Negotiable, based on experience

Refreshed

September 2nd, 2025 14:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Key Responsibilities:

- Lead HR operations including recruitment, onboarding, policy implementation, employee engagement, and compliance.
- Collaborate closely with academic and administrative leadership to support organizational growth.
- Maintain a healthy and inclusive work culture aligned with our educational philosophy.
- Handle performance management, training, and development initiatives.
- Serve as a bridge between educators, support staff, and management with diplomacy and professionalism.
- Familiar with labor laws and standard HR practices

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Company Description