



PR/109511 | HR Manager

Job Information

Recruiter[JAC Recruitment India](#)**Job ID**

1552444

Industry

Education

Job Type

Permanent Full-time

Location

India

Salary

Negotiable, based on experience

Refreshed

September 30th, 2025 12:02

General Requirements

Career Level

Mid Career

Minimum English Level

None

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Key Responsibilities:

- Lead HR operations including recruitment, onboarding, policy implementation, employee engagement, and compliance.
- Collaborate closely with academic and administrative leadership to support organizational growth.
- Maintain a healthy and inclusive work culture aligned with our educational philosophy.
- Handle performance management, training, and development initiatives.
- Serve as a bridge between educators, support staff, and management with diplomacy and professionalism.
- Familiar with labor laws and standard HR practices

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: <https://www.jac-recruitment.in/privacy-policy>

Company Description