

インドの求人なら JAC Recruitment India

PR/109506 | Executive- Finance and Accounts

Job Information

Recruiter

JAC Recruitment India

Job ID

1552441

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

India

Salary

Negotiable, based on experience

Refreshed

November 11th, 2025 02:00

General Requirements

Career Level

Mid Career

Minimum English Level

None

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Roles and Responsibilities:-

- Booking of purchase invoice (Local + Imports) into SAP as per cost centre wise.
- Bank Reconciliation on daily basis.
- Trade receivable entry /Analysis of Debtor.
- Finalization of Purchase / Sales / Bank and other basic accounts with management timeline.
- · Petty Cash Handling.
- Import payment raw material.
- Vendor payment as per contract / credit due date / need basis.
- Proper documentation for accounting Voucher.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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Company Description