



PR/095002 | System Administrator for a leading U.S.-based manufacturing

Job Information

Recruiter

JAC Recruitment Vietnam Co., Ltd

Job ID

1552382

Industry

IT Consulting

Job Type

Permanent Full-time

Location

Vietnam

Salary

Negotiable, based on experience

Refreshed

July 22nd, 2025 10:06

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Company and Job Overview

A dynamic and innovation-driven organization focused on delivering robust IT infrastructure solutions across diverse environments. The company emphasizes reliability, scalability, and security in its systems and services, supporting a wide range of internal and external operations.

Job Responsibilities

- Administer and maintain Windows Server environments, Active Directory, Entra ID/AAD, and Group Policy to ensure system integrity and performance.
- Oversee Microsoft 365 services including Intune, Exchange Online, and Teams, ensuring smooth operation and user experience.

- Manage virtualized environments using Hyper-V, optimizing resource allocation and system uptime. Support and maintain cloud infrastructure, particularly Azure services such as VMs, Backup, File Storage, Monitor, and DNS. Monitor and resolve IT issues using remote monitoring and management tools like NinjaRMM and integrated ticketing systems.
- Contribute to IT projects including upgrades, migrations, and new deployments.
- Create and maintain detailed documentation for system configurations, processes, and network architecture.
- Implement and test backup and recovery solutions to safeguard organizational data.
- Provide end-user support and training on IT systems and emerging technologies.
- Ensure adherence to IT security protocols and compliance standards.

Job Requirements

- Minimum of 5 years of hands-on experience in system administration or a related IT role.
- Diploma or Bachelor's degree in Computer Science, Information Technology, or a similar field.
- Strong technical expertise in Windows Server, Active Directory, Entra ID/AAD, Group Policy, and Microsoft 365.
- Experience with virtualization platforms, particularly Hyper-V.
- Proficiency in managing Azure services; familiarity with Alibaba Cloud is a plus.
- Skilled in using RMM tools and ticketing systems for efficient issue resolution.
- Excellent documentation and technical writing capabilities.
- Strong analytical and troubleshooting skills.
- Effective communication and collaboration abilities.
- Preferred certifications include Azure Administrator Associate, MCSE, and CCNA.

Benefits

- Comprehensive health, dental, vision, and travel insurance coverage.
- Health care spending account for additional medical expenses.
- Company-supported pension plan.
- Performance-based incentive programs.
- Opportunities for career advancement and skill development.
- Access to employee engagement activities such as seasonal events, prize draws, and team-building initiatives.

Due to the volume of applications, only shortlisted candidates will be contacted. Thank you for your interest.

#LI-JACVN

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Company Description