



PR/118106 | Global Mobility Officer (Japanese speaking)

Job Information

Recruiter
[JAC Recruitment UK](#)
Job ID

1552009

Industry

Business Consulting

Job Type

Permanent Full-time

Location

United Kingdom

Salary

Negotiable, based on experience

Refreshed

August 12th, 2025 06:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Company: Consulting firm

Position: Global Mobility Officer (Japanese Speaking)

Location: Central London (Hybrid working)

Salary: Depending on experience

Responsibilities

Managing UK personal tax matters for Japanese expatriates, including preparing and submitting tax returns and supporting HMRC annual reporting (P11D, ERS, STBV, PSA)

Providing tax consultations for new arrivals

Assisting with HMRC registration and payroll setup, and liaising with HMRC on client-related issues

Supporting payroll calculations for expatriate employees

Collaborating with partners to resolve tax concerns

Translating documents and correspondence between English and Japanese.

Requirements

Proficiency in English & Japanese

Experience in Global Mobility is ideal.

Experience in a related field is a plus.

Excellent interpersonal and client service skills

We regret to inform that only shortlisted candidates will be notified. Thank you for your understanding.

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Company Description