



## PR/109486 | Senior Executive / Assistant Manager- IT {Bidadi}

### Job Information

**Recruiter**
[JAC Recruitment India](#)
**Job ID**

1551988

**Industry**

Automobile and Parts

**Job Type**

Permanent Full-time

**Location**

India

**Salary**

Negotiable, based on experience

**Refreshed**

August 12th, 2025 06:00

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

Designation – Senior Executive/ Assistant manager- IT

Location: Bidadi

#### JOB DESCRIPTION / RESPONSIBILITIES

- Managing the day-to-day operations of IT infrastructure, including servers, networks (firewalls, routers, switches). Active directory (AD) administration and policies.
- Creating and managing user accounts, permissions, and access to systems.
- Monitoring system performance and troubleshooting issues. Perform software updates
- Maintaining IT asset and asset record management. Manage the entire lifecycle of hardware assets from planning and procurement through to disposal.(Hardware and Software)
- Knowledge of network Switches, Wireless access point configuration.

- SAP B1 knowledge required
- In house Server Data management, Backup, and Data backup policies
- Should have knowledge of vendor management and strategic planning
- Planning for IT annual budget
- Experience in manufacturing plant automations, digitalization and integrations.

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## Company Description