



Job Description

Japanese Interpreter

- Translating written documents, such as emails, reports, articles, and presentations from Japanese to another language or vice versa.
- Translating spoken communication during meetings, conferences, or other events in real-time.
- Maintaining knowledge of specialized terminology used in specific industries or fields.
- Proofreading, editing, and revising translated materials to ensure accuracy and consistency.
- Facilitating communication between individuals or parties who do not share a common language.
- Respecting and upholding the confidentiality and privacy of the interpreted information.
- Understanding and considering cultural context to avoid misunderstandings or miscommunications.
- Manage work schedules to meet deadlines.
- · Communicates effectively and has strong presentation skills.
- And of course, other duties as assigned.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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