



JAC Recruitment

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Vietnam



## PR/094976 | Facilities Manager

### Job Information

**Recruiter**

JAC Recruitment Vietnam Co., Ltd

**Job ID**

1551918

**Industry**

Other (Manufacturing)

**Job Type**

Permanent Full-time

**Location**

Vietnam

**Salary**

Negotiable, based on experience

**Refreshed**

July 15th, 2025 10:16

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

#### OVERVIEW

A leading global manufacturer in the interconnect industry

Location: Bac Ninh

Industry: Electronics / Manufacturing

Reports to: Plant Manager

#### Responsibilities

- Manage daily operations of facility maintenance including HVAC, electrical, plumbing, and building systems.
- Lead and supervise a team of technicians and external contractors to ensure timely and effective maintenance and repairs.
- Plan and execute facility upgrades, renovations, and space utilization projects.

- Ensure compliance with local and international safety, health, and environmental regulations.
- Develop and manage the facilities budget, including cost control and vendor negotiations.
- Monitor and optimize energy usage and implement sustainability initiatives.
- Coordinate emergency response plans and ensure readiness for crisis situations.
- Collaborate with cross-functional teams to support production and operational goals.
- Maintain accurate records of maintenance activities, inspections, and compliance documentation

#### Requirements

- Bachelor's degree in Engineering, Facilities Management, or a related field.
- Minimum 6–8 years of experience in facilities management, preferably in a manufacturing or electronics environment.
- Strong knowledge of building systems, maintenance protocols, and safety regulations.
- Proven leadership and team management skills.
- Excellent problem-solving and organizational abilities.
- Proficiency in English and Vietnamese.
- Experience working in multinational companies is a plus.
- Willingness to travel internationally when needed

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#### Company Description