CareerCross by JAC Recruitment


# Pharmacovigilance Reporting Associate

**ICONクリニカルリサーチ合同会社での募集です。 安全性情報（臨床開発・製販後...**

## Job Information

**Recruiter**
JAC Recruitment Co., Ltd.

**Hiring Company**
ICONクリニカルリサーチ合同会社

**Job ID**
1551663

**Industry**
Contract Research Organization

**Company Type**
International Company

**Job Type**
Permanent Full-time

**Location**
Tokyo - 23 Wards

**Salary**
4.5 million yen ~ 6 million yen

**Work Hours**
09:00 〜 17:30

**Holidays**
【有給休暇】有給休暇は入社時から付与されます 入社7ヶ月目には最低10日以上 【休日】完全週休二日制 【休日】：土曜、日曜、祝...

**Refreshed**
July 10th, 2025 16:16

## General Requirements

**Career Level**
Mid Career

**Minimum English Level**
Fluent

**Minimum Japanese Level**
Native

**Minimum Education Level**
Technical/Vocational College

**Visa Status**
Permission to work in Japan required

## Job Description

【求人No NJB2204577】
Overview
・ Serve as safety reporting processor or lead for multiple safety reporting providing management support as designated.
・ Recognize exemplify and adhere to ICON's values which center around our commitment to People Clients and Performance.
・ As a member of staff the employee is expected to embrace and contribute to our culture of process improvement with a

focus on streamlining our
processes adding value to our business and meeting client needs.
・ Complete all departmental project activities accurately in accordance with ICON SOPs Study Specific Procedures regulatory requirements and client processes.
・ Responsible for safety reporting or safety reporting intelligence activities on assigned projects working in a customer focused approach and an audit and inspection ready mindset.
・ Demonstrate skills pertaining to client management safety reporting project scope submission compliance quality and budget.
Detail
・ The following safety information case processing tasks related to clinical trials/post marketing of pharmaceutical products
・ Receipt of information on Adverse event triage numbering confirmation of details entry into database/QC
・ Creation of explanatory text for case course （Japanese and English）/QC
・ Primary evaluation of the necessity of reporting to the PMDA / QC of the evaluation details
・ Preparation of reports to PMDA/QC
・ Escalation coordination etc. to customers
・ Operations incidental to the above
*Our Safety Reporting team will allow you to experience the ICCC study start up not just safety reporting. At first senior members will support you. You could expand your experience.

## Required Skills

・ Experience required for any of the following
・ PV experience especially PMDA submission experience required.
Experience with ICCC is better.
・ 2+ years of CRA experience
・ Fluency in Japanese business level English

## Company Description

1．医薬品、医療機器、再生医療等製品、ワクチン等にかかる臨床開発、 市販直後調査、製造販売後調査、臨床研究等の受託事業2．労働者派遣事業