



Financial Analyst

【外資製造/FP A/800万/安定した環境】での募集です。 管理会計のご経験...

Job Information

Recruiter

JAC Recruitment Co., Ltd.

Hiring Company

【外資製造/FP A/800万/安定した環境】

Job ID

1551410

Industry

Automobile and Parts

Company Type

International Company

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

5 million yen ~ 8 million yen

Work Hours

09:00 ~ 18:00

Holidays

【有給休暇】有給休暇は入社時から付与されます 初年度 12日 1か月目から付与 【休日】完全週休二日制 土 日 祝日 GW 夏...

Refreshed

July 10th, 2025 16:13

General Requirements

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Native

Minimum Education Level

High-School

Visa Status

Permission to work in Japan required

Job Description

【求人No NJB2301460】

■SUMMARY: To perform general accounting and controlling function maintain accounting records and perform other related duties in the Finance Department as supporting County Manager.

■ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.
To lead the finance tasks and be a main partner to the country manager for financial matters

To reconcile bank accounts creditor statements and other records and take corrective action when necessary.
 Payroll preparation including all necessary submissions/payments to governmental agencies.
 To issue and analyze cost reports by cost centers including variance analysis
 To prepare/supervise the creditors (local and foreign) payments.
 To assist in the preparation of financial reports and cash flow projections
 To ensure that the company's financial regulations are adhered to and that the relevant internal controls are in place to safeguard the company's financial assets.
 To be an integral part in the preparation of the company's annual budget
 Preparing statistics as required by government and other agencies
 Responsibility for the on time preparation and filing of any tax forms VAT returns and any other statutory reports.
 To work within the reporting deadlines of both the company and the group
 To take part in projects and assignments which from time to time are assigned by the Asia Finance VP.
 Preparing and posting journal entries for AR AP GL fixed assets in SAP
 Ensure timely recording of financial transactions in accordance with the group closing schedule
 BS account reconciliation
 Cash management (Report daily cash balance Monthly cash forecast)
 Review and entry employees' expense claims in compliance with group policy and local regulations
 Other regulatory report preparation
 Prepare external audit (Confirmation Reconcile GL and sub ledger)
 Any other duties may be assigned by the country manager

【Reporting to】 Following the organization chart

Required Skills

■EDUCATION and EXPERIENCE:

Bachelor's degree
 Accounting qualification.
 Experience with multinational companies.

■PROFESSIONAL COMPETENCIES:

3 to 5 years of accounting experience
 Experience in multinational companies
 Excellent communication skills both Japanese English
 SAP experience required (MUST)

Company Description

ご紹介時にご案内いたします