



## 【800～1000万円】 Accountant

外資系セキュリティ機器メーカーでの募集です。 経理（非上場）のご経験のある方は...

### Job Information

**Recruiter**

JAC Recruitment Co., Ltd.

**Hiring Company**

外資系セキュリティ機器メーカー

**Job ID**

1550399

**Industry**

Hardware

**Company Type**

International Company

**Job Type**

Permanent Full-time

**Location**

Tokyo - 23 Wards

**Salary**

8 million yen ~ 10 million yen

**Work Hours**

09:00 ~ 17:30

**Holidays**

【有給休暇】有給休暇は入社時から付与されます 初年度 10日 1か月目から 【休日】完全週休二日制 年末年始 土日祝日 慶弔休...

**Refreshed**

August 8th, 2025 07:00

### General Requirements

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Native

**Minimum Education Level**

Bachelor's Degree

**Visa Status**

Permission to work in Japan required

### Job Description

【求人No NJB2297082】

The accountant is responsible for finance accounting functions namely: financial reporting general ledger accounts receivables accounts payables etc. The focus for the accountant is to handle month end closing tasks accounts receivables and payables payments etc.

He/she will also contribute to the development of policies and procedures. There is also an opportunity for the role to expand into areas such as financial planning budgeting and business reporting analysis based on the individual's interest and

demonstrated capabilities.  
This position is based in Tokyo.

#### Responsibility

Full scope of financial accounting for Japan entity

Month End Closing: take care of several areas including monthly accrual BS reconciliation etc.

Accounts receivables: credit management debit/credit notes handling for rebates stock rotation

Accounts payables: process supplier invoice for indirect material/service purchases

Expense claim: review and process reimbursement for Japan employee

Cash management: liaise with bank including review/prepare payment data and cashflow forecast

Internal Control: assist in maintaining internal control procedures

Others: Support/backup Finance Manager for accounting analysis other ad hoc works or projects if requested

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## Required Skills

### Qualification and Experience

- At least 3 to 6 years relevant working experience in a multinational company
- Nissho boki 2nd grade is strongly preferred and CPA or equivalent is a plus
- Practical working knowledge of local regulations (e.g. accounting tax) in Japan

Important skills abilities knowledge for this role:

- Self motivated adaptable to changes good analytical and problem solving skills
- Strong sense of integrity and responsibility
- Able to work well independently and in group with tight timelines
- Able to multitasks and willing to be hands on
- Proficient Microsoft Office skills (especially Excel) and good ERP finance module knowledge
- Degree in Accountancy Finance or equivalent is a plus

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## Company Description

ご紹介時にご案内いたします