



Bilingual Accountant – Global Firm (Yokohama)

Stable, Growing International Company

Job Information

Hiring Company

[Starkey Japan Co., Ltd.](#)

Job ID

1549975

Industry

Other (Manufacturing)

Company Type

Small/Medium Company (300 employees or less) - International Company

Non-Japanese Ratio

(Almost) All Japanese

Job Type

Permanent Full-time

Location

Kanagawa Prefecture, Yokohama-shi Kohoku-ku

Train Description

Yokohama Line, Shin Yokohama Station

Salary

5 million yen ~ 5.5 million yen

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July 16th, 2025 16:27

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Fluent

Minimum Japanese Level

Business Level

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

Report to:

Associate Finance Manager, Starkey Japan

Work arrangement:

Onsite

Location:

2-6-23 Shin-Yokohama, Kohoku-ku, Yokohama 222-0033 3F

Responsibilities and duties:

- Handle day-to-day financial accounting transactions and journal entries (i.e. account reconciliation, accounts receivable, accounts payable, etc)
- Ensure timely bank payments and reconciliation for monthly closing
- Examining bank statements and reconciling them with general ledger entries
- Support monthly/ quarterly/ annually management reporting requirements from US HQ and perform necessary financial analyses as needed
- Liaison with auditors, tax authorities, banks, etc, if needed
- Support on Implementation of accounting internal controls and process improvements
- Other accounting assignments

Required Skills**Requirements and qualifications:**

- Japanese language capability is a must (intermediate level on reading & writing, fair level for speaking and listening)
- Preferable bachelor's or similar degree in Accounting, Business Management, Finance, Economic.
- 2 to 3 years' accounting experience
- Good command in excel formulas. (e.g. VLOOKUP, sumif, pivot)
- Interpersonal skills to liaise with different departments & members in Japan through email / teleconference communication
- Self-starter and able to work independently
- Flexible and adaptable mindset to fast paced operation and business environment.
- Ability and Flexibility to work in an international environment
- Strong sense of responsibility

Would be a plus

- Experience of closing activities, management reporting package
- Good analytical and numerical skills.
- Experience in product cost accounting and inventory management
- Major in Accounting
- CPA Firm experience
- Fair English skill in writing, reading and speaking

Company Description