



【Global Security Systems】 Project Engineer (Tokyo)

Job Information

Hiring Company
[Avtel Limited](#)
Job ID

1549867

Industry

Other (IT, Internet, Gaming)

Company Type

Small/Medium Company (300 employees or less) - International Company

Non-Japanese Ratio

About half Japanese

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards, Chuo-ku

Train Description

Yurakucho Line, Shintomicho Station

Salary

4 million yen ~ Negotiable, based on experience

Refreshed

July 9th, 2025 12:31

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Entry Level

Minimum English Level

Business Level (Amount Used: English usage about 50%)

Minimum Japanese Level

Business Level

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

Role and Responsibilities:

Good technical, communication and organisational skills are required to provide effective engineering and end to end implementation of security integration projects and civil scope of works. This includes design, build, HSE and Quality Assurance tasks to ensure the timely delivery and handover of the project to the client directly contributing to AVTEL's mission of delivering excellent customer.

Reporting to the Operations Manager, you will be a part of a team of Engineers and Technicians, and you will focus on the successful installation and commissioning of Integrated Security projects. Using your security system knowledge in

combination with organisation, task and time management skills, you will execute the project through its progressive stages, to achieve completion within specified time and budget.

Expectations & Tasks:

- Conduct the Site Inspection Survey of the Project site.
 - Assist in preparation and implementation of Project Execution Plan (PEP).
 - Execute the project within the time frame agreed with the client, provide technical support to the team and maintain documentation as required to execute the project.
 - Responsible for onsite supervision and implementation of the installation of an electronic security system.
 - Support the execution team in commissioning the systems and test and acceptance procedures.
 - Attend Weekly Progress Meetings (Internal and with Client).
 - Monitor work in progress and prepare weekly report on the status of each assignment.
 - Ensure all procedures and calculations are submitted to the client for review and approval.
 - Coordinate materials and assist in logistics, shipment and receipt at construction site.
 - Coordinate with all project related personnel on day to day progress of work, procurement and operations to ensure timely completion of the project.
 - Distribute all documents to subcontractors and maintain document logs.
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Required Skills**Skills, Culture and Experience:**

- Relevant experience in handling execution of large security systems projects.
- Project execution with understanding of project reports and operational controls.
- Possess comprehensive knowledge of low current systems including Access Control, CCTV, Fire Alarm, Intercom, Gate barriers, Intruder Alarm, Network configuration etc.
- Exceptional Time management skill with an ability to prioritise and plan work effectively.
- Strong team member, collaborator and self-starter.
- Strong organizational skills, including the ability to manage multiple deliverables.
- Excellent communication, analytical, diagnostic and problem-solving skills.
- Work effectively across cross-functional lines, in coordination with others involved in technical services

Qualifications:

- A Bachelor of Engineering degree/diploma holder in Electrical, Electronics, or equivalent
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Company Description