



JAC Recruitment

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Indonesia

PR/123045 | Legal & Compliance Officer

Job Information

Recruiter[JAC Recruitment Indonesia](#)**Job ID**

1549693

Industry

Bank, Trust Bank

Job Type

Permanent Full-time

Location

Indonesia

Salary

Negotiable, based on experience

Refreshed

July 8th, 2025 17:22

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

This Full-time position is responsible for providing strategic, high quality and timely legal and compliance support to the company's business operations.

Job Description:

- Drafting, reviewing and negotiating a variety of commercial agreements and legal instruments
- Advising on regulatory corporate and commercial matters related to the company's strategic initiatives
- Supporting investments, tenders & new business opportunities
- Ensuring the company operates in compliance with relevant laws, regulations and internal policies
- Identifying and mitigating legal risks for the business
- Providing guidance and support to other team members as needed

Requirements:

- +3 years of post qualification experience in corporate & commercial law
- Bachelor's degree in Law or any related field
- Substantial experience gained either at a law firm or in house legal team
- Broad expertise in areas such as commercial contracts, M&A, regulatory compliance, privacy and intellectual property
- Proven ability to provide pragmatic, commercially focused legal advice to business stakeholders
- Strong written and verbal communication skills with the ability to explain legal concepts clearly
- Fluency in English is mandatory
- Demonstrated experience in managing tasks autonomously while also collaborating effectively within a team
- Responsible in general meeting of shareholders, annual reports, presentations and media monitoring

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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Company Description