



Job Description

Key Responsibilities:

- Oversee all accounting functions, including accounts payable, accounts receivable, general ledger, and payroll.
- Prepare accurate and timely financial statements, reports, and analyses in accordance with Indonesian accounting standards (PSAK).
- Develop, implement, and monitor financial controls and procedures to safeguard hotel assets.
- · Lead the annual budgeting process and provide regular financial forecasts.
- Analyze financial performance, identify variances, and recommend corrective actions.
- Manage cash flow, banking relationships, and treasury operations.
- Ensure compliance with all tax regulations (e.g., PPh, PPN) and local financial laws in Indonesia.

• Liaise with internal and external auditors during financial audits.

• Provide financial insights and support to the General Manager and operational teams.

Requirements:

- Bachelor's degree in Accounting, Finance, or a related field.
- Proven experience (minimum 5 years) as a Financial Controller or Assistant Financial Controller, with a strong preference for experience within the hospitality or 5-star hotel industry in Indonesia.
- In-depth knowledge of Indonesian accounting standards (PSAK) and tax regulations.
- Strong analytical, problem-solving, and decision-making skills.
- Excellent communication and interpersonal abilities, capable of collaborating with various departments.
- Proficiency in financial management software (e.g., Opera, SunSystems, SAP) and advanced Microsoft Excel skills.
- High level of integrity, attention to detail, and accuracy.
- Ability to work effectively under pressure and meet deadlines.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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