



PR/117368 | Interpreter and Sales Support (Japanese-speaking, JLPT N2 or above)

Job Information

Recruiter

JAC Recruitment Thailand

Job ID

1549200

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

July 8th, 2025 17:08

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Position: Interpreter and Sales Support (Japanese-speaking, JLPT N2 or above)

Salary Budget: Up to 45,000 THB/Month

Working Hours: Monday to Friday (9:00 AM - 6:00 PM)

Note: Saturday work required once a month

Work Location: Bangkok

Job Description:

- Facilitate communication between Japanese and Thai staff, as well as with Thai customers, through interpretation.
- Translate various documents between Japanese and Thai, including brochures for exhibitions and internal materials.
- Handle administrative duties such as making hotel reservations for business travelers and liaising with banks.
- Gain in-depth knowledge of the company's products and address inquiries from existing customers, particularly in the automotive sector.
- Participate in social media marketing efforts for new business ventures.

- Support sales activities and customer service to enhance client satisfaction and business growth.

Qualifications:

- Proven experience in interpretation, translation, and support within a Japanese company.
- Strong familiarity with social media platforms and their use in marketing.
- Highly motivated and eager to take on new challenges and responsibilities.
- Proficiency in Japanese, with a JLPT N2 certification or higher.
- Excellent communication skills in English.
- Strong organizational skills and attention to detail.
- Ability to work collaboratively in a multicultural environment.

Benefits:

- Transportation allowance
- Meal allowance
- Perfect attendance bonus
- Annual bonus
- Annual leave

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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Company Description