



JAC Recruitment

We are recruitment specialists around the globe

Thailand

PR/117349 | Accounting Assistant Manager or Manager

Job Information

Recruiter[JAC Recruitment Thailand](#)**Job ID**

1549189

Industry

Automobile and Parts

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

July 8th, 2025 17:08

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Location: Amata City, Chonburi (Automotive parts) **Job Summary:**

We are seeking an experienced and proactive **Accounting Assistant Manager or Manager** to join our client team. This role will oversee accounting operations, ensure compliance, and support internal controls while managing a small team. The ideal candidate will have a strong background in manufacturing accounting and leadership experience.

Job Responsibilities:

- Oversee daily accounting operations and general auditing functions (outsourced).
- Develop and implement accounting process checklists (daily, weekly, monthly, quarterly, semi-annual, annual).
- Conduct internal reviews to prevent misconduct and ensure compliance.
- Coordinate with external auditors to supplement internal checks.
- Provide financial insights and support internal control initiatives.

- Supervise and develop a team of 3 accounting staff.
- Report directly to the Japanese Vice President.

Qualifications:

- Bachelor's degree in Accounting.
- Minimum 10 years of accounting experience in a manufacturing environment.
- Proven experience in managing accounting staff.
- CPD license required.
- Clean criminal record.

Working Conditions:

- Working Hours: 08:00 – 17:00 (Monday – Friday, occasional Saturdays per company calendar)
- Probation Period: 119 days
- Japanese interpreter available

Interview Process:

- 2 rounds of face-to-face interviews

Compensation & Benefits:

- Basic Salary
- Position Allowance
- Life Allowance
- Transportation Allowance
- Meal Allowance
- Perfect Attendance Bonus
- Paid Vacation
- Health Insurance
- Provident Fund

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: <https://www.jac-recruitment.th/privacy-policy>

Terms and Conditions Link: <https://www.jac-recruitment.th/terms-of-use>

Company Description