



JAC Recruitment

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JAC Recruitment Thailand

PR/117146 | Accounting Staff

Job Information

Recruiter

JAC Recruitment Thailand

Job ID

1549105

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

August 5th, 2025 10:01

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Responsibilities:

- Prepare the company's asset accounts
- Calculate the depreciation of each fixed asset item, along with the profit and loss from the sale of fixed assets.
- Prepare cost accounts classified by production department.
- Prepare monthly inventory reports
- Prepare invoices for domestic and international sales and record accounts.
- Record the accounts regarding the payment of debts from debtors.
- Monthly sales summary and outstanding debt summary

- Verify the accuracy of accounting records
- Review of the balance sheet and other profit and loss statements
- Make an income-expense estimate to submit Form P.N.D.51
- Prepare information to support the audit by the auditor.
- Contact and coordinate with other government agencies
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Qualification:

- Bachelor's degree in accounting or related.
- 3-6 years of work experience in accounting
- Have knowledge of Asset Accounting, Cost Accounting
- Have experience in Receivable and closing financial statements
- Have experience in testing stock systems, internal audits
- Have basic knowledge of BOI
- Can use Microsoft Office (Word, Excel, PowerPoint, Express accounting program)
- Able to communicate in English

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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Company Description