



PR/114955 | BOI Assistant Manager

Job Information

Recruiter

JAC Recruitment Thailand

Job ID

1548898

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

July 8th, 2025 16:54

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Job Highlight

1. Experienced in trading company is a plus.
2. Experienced in Assistant Manager level is a must.
3. Workplace around MRT Sukhumvit/ BTS Asoke.

Position: BOI Assistant Manager

Business Type: Trading Import-Export [Electronic Component]

Working Hour: Monday-Friday 08:30 – 17:30

Location: MRT Sukhumvit/ BTS Asoke

Job Description:

- General operations related to BOI
- Oversee day-to-day operations related to BOI and customs and provide sufficient support to the team.

- Supervise and ensure compliance with BOI and customs.
- Supervision, management and support for import/export related operations.
- Communicate the latest information on BOI/customs regulations to relevant departments.
- HTS classification, etc.

Qualification:

- Salary around 50,000 - 90,000 THB.
- More than 8 years of experience in BOI and import/export related operations
- Business level English proficiency (internal emails, systems, and documents will be in English)

Please submit your most recent English CV by clicking “APPLY” Contact person Saisawad (Fah)

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Company Description