



## PR/114761 | Senior Legal Officer

## Job Information

**Recruiter**

JAC Recruitment Thailand

**Job ID**

1548887

**Industry**

Legal

**Job Type**

Permanent Full-time

**Location**

Thailand

**Salary**

Negotiable, based on experience

**Refreshed**

November 25th, 2025 12:00

## General Requirements

**Career Level**

Mid Career

**Minimum English Level**

None

**Minimum Japanese Level**

None

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

## Job Description

Senior Legal Officer

Work Location - Silom, Bangkok

**Job Qualifications:**

- Bachelor's degree or higher in Law.
- Minimum of 3–5 years of experience in corporate and commercial legal matters; experience with multinational corporations or legal consulting firms is a plus.
- In-depth knowledge of both international and domestic trade laws.
- Confident, proactive, mature, and well-presented.
- Capable of working independently and meeting tight deadlines.
- Strong multitasking abilities, with excellent analytical and problem-solving skills.

- Effective communicator with strong interpersonal skills.
- Exceptional skills in legal drafting, research, and written communication.
- Fluent in spoken English with outstanding English writing proficiency.
- Able to perform effectively under pressure.
- Proficient in computer applications, particularly Microsoft Office.

**Key Responsibilities:**

- Draft, review, and revise contracts related to both domestic and international trade.
- Collaborate with operational teams to provide legal counsel.
- Lead or participate in contract negotiation meetings with clients or suppliers.
- Identify, assess, and update legal risks and issues associated with contracts.
- Provide legal support on corporate matters.
- Assist the Legal Director and management team on major company projects, including coordination with external stakeholders.
- Manage various corporate and commercial legal tasks as assigned by the direct supervisor.

#LI-JACTH  
#Bangkok  
#countrythailand

**Notice:** By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: <https://www.jac-recruitment.th/privacy-policy>

Terms and Conditions Link: <https://www.jac-recruitment.th/terms-of-use>

---

## Company Description