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Thailand

PR/114761 | Senior Legal Officer

Job Information

Recruiter

JAC Recruitment Thailand

Job ID

1548887

Industry

Legal

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

July 8th, 2025 16:53

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Senior Legal Officer

Work Location - Silom, Bangkok

Job Qualifications:

- Bachelor's degree or higher in Law.
- Minimum of 3–5 years of experience in corporate and commercial legal matters; experience with multinational corporations or legal consulting firms is a plus.
- In-depth knowledge of both international and domestic trade laws.
- Confident, proactive, mature, and well-presented.
- Capable of working independently and meeting tight deadlines.

- Strong multitasking abilities, with excellent analytical and problem-solving skills.
- Effective communicator with strong interpersonal skills.
- Exceptional skills in legal drafting, research, and written communication.
- Fluent in spoken English with outstanding English writing proficiency.
- Able to perform effectively under pressure.
- Proficient in computer applications, particularly Microsoft Office.

Key Responsibilities:

- Draft, review, and revise contracts related to both domestic and international trade.
- Collaborate with operational teams to provide legal counsel.
- Lead or participate in contract negotiation meetings with clients or suppliers.
- Identify, assess, and update legal risks and issues associated with contracts.
- Provide legal support on corporate matters.
- Assist the Legal Director and management team on major company projects, including coordination with external stakeholders.
- Manage various corporate and commercial legal tasks as assigned by the direct supervisor.

#LI-JACTH
#Bangkok
#countrythailand

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Company Description