



Job Description

We are seeking a skilled and proactive Technical Support Specialist to join our team. This role combines technical support and pre-sales consultation, ensuring our customers receive timely and effective assistance with our products and services. The ideal candidate will have strong problem-solving skills, technical expertise, and a customer-centric mindset.

Key Responsibilities

- Provide pre-sales support and consultation, addressing customer inquiries and support requests promptly and accurately.
- Diagnose and troubleshoot software and hardware issues, applying effective solutions to resolve technical problems.
- Offer technical assistance related to computer systems, software, and hardware.
- Develop and maintain technical documentation and manuals to support internal teams and end-users.
- Assist with new product certifications and renewals.

• Support the company's Warranty Entitlement and Claim system.

Requirements

- Bachelor's degree in Computer Science, Information Technology, Engineering, or a related field.
- 3–5 years of hands-on experience in technical support or a similar role.
- Proficiency in Microsoft Office applications.
- Strong analytical and problem-solving skills.
- Solid understanding of hardware, software, and networking diagnostics.

Aloysius Loh JAC Recruitment Pte Ltd EA Personnel: R24121320 EA Personnel Name: LOH CHUAN LIANG ALOYSIUS **Notice:** By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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