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JAC Recruitment Singapore

PR/095411 | Senior Accounts Executive

Job Information

Recruiter

JAC Recruitment Singapore

Job ID

1548808

Industry

Audit, Tax Accounting

Job Type

Permanent Full-time

Location

Singapore

Salary

Negotiable, based on experience

Refreshed

August 19th, 2025 20:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Job Title: Senior Accounts Executive

Location: Singapore

About the Opportunity

My client is a well-established player in the shipping and logistics sector with a strong presence across Asia and Oceania. They are known for their commitment to operational excellence, innovation, and sustainable business practices.

They are currently seeking a Senior Accounts Executive to support Business Development operations across Southeast Asia and Oceania. This role involves financial management, project support, and coordination with internal and external stakeholders.

Key Responsibilities

- Prepare management accounts including P&L, balance sheets, and cash flow reports.
- Review and prepare annual budgets and perform actual vs budget analysis.

- Manage loans from banks and shareholders and liaise with financial institutions.
- Ensure timely payments for OPEX, management fees, and loan repayments.
- Handle contractual requirements such as facility and shareholder agreements.
- Verify invoices and coordinate with the accounting team for timely payments.
- Support audit preparation and financial documentation.
- Review and improve work practices for better operational efficiency.
- Verify accounting methods and tax matters with relevant teams and consultants.
- Assist in project profitability evaluations and financial assessments.
- Provide financial support for regional projects in Southeast Asia and Oceania.
- Perform other ad-hoc duties as assigned.

Qualifications

- Minimum Diploma in Business, Economics, Law, Accountancy, or related field.
- At least 3 years of experience in commercial accounting, SPC management, or project finance.
- Strong communication and interpersonal skills.
- Proficient in Microsoft Office, especially Excel.
- Detail-oriented, organized, and able to work independently.
- Experience in the shipping industry and project finance is a plus.

Interested applicants, please click **APPLY NOW**.

Do note that we will only be in touch if your application is shortlisted.

Bryan Ashwin
JAC Recruitment Pte Ltd
EA License Number: 90C3026
EA Personnel: R24122938

#LI-JACSG
#countrysingapore

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Company Description