



JAC Recruitment

We are recruitment specialists around the globe

India



## PR/109427 | Logistics Coordinator

## Job Information

**Recruiter**

JAC Recruitment India

**Job ID**

1548719

**Industry**

Other (Trade)

**Job Type**

Permanent Full-time

**Location**

India

**Salary**

Negotiable, based on experience

**Refreshed**

July 8th, 2025 16:48

## General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

## Job Description

**Job Description:****Job Title:** Logistics Coordinator**Job Location:** Gurgaon**Educational Qualification:** Graduation/MBA in SCM, Logistics or related field**Roles & Responsibilities:**

- Should be able to coordinate with 3PL.
- Good communication & MS-Office skills.
- Should have knowledge of basic Japanese tools like FIFO, 5S, Kaizen, and Kanban, etc.
- Invoice/Challans preparation
- Stock Management & MIS Preparation
- X-Functional Coordination for stock in and out details.

**Notice:** By submitting an application for this position, you acknowledge and consent to the disclosure of your personal

information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: <https://www.jac-recruitment.in/privacy-policy>

Terms and Conditions Link: <https://www.jac-recruitment.in/terms-of-use>

---

## Company Description