



## PR/094452 | Project Engineer & Drafter

### Job Information

**Recruiter**[JAC Recruitment Singapore](#)**Job ID**

1548511

**Industry**

Civil Engineering and Construction

**Job Type**

Permanent Full-time

**Location**

Singapore

**Salary**

Negotiable, based on experience

**Refreshed**

July 8th, 2025 16:45

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

#### JOB RESPONSIBILITIES

- **Compliance Management:** Ensure all construction activities adhere to specifications, budgets, and timelines.
- **Design Development:** Create and review M&E (Mechanical & Electrical) designs and drawings in line with project requirements and regulatory standards.
- **Collaboration:** Partner with contractors and consultants to address and resolve installation challenges.
- **Progress Monitoring:** Oversee project progress and quality, addressing any on-site issues promptly.
- **Reporting:** Prepare and submit regular status reports, detailing progress, risks, and mitigation strategies.
- **Documentation:** Develop and manage shop drawings, Revit BIM models, as-built drawings, and other construction documents.

- **Procurement Coordination:** Work with procurement teams to source and secure necessary project supplies.
- **System Testing & Handover:** Support system testing and ensure a smooth handover of completed M&E installations

#### JOB REQUIREMENTS

- Min 2 years working experience in handling drafting for building.
- Degree in Mechanical, Electrical, or equivalent will be advantageous
- Strong in using BIM (Revit) and CAD software will be addition values

Interested applicants please send your resume to:

Jun Fong Khor

Email: [junfong.khor@jac-recruitment.com](mailto:junfong.khor@jac-recruitment.com)

EA Licence: 90C3026

EA Personnel No: R1439255

We regret to inform that only shortlisted candidates will be notified.

#LI-JACSG  
#countrysingapore

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#### Company Description