

シンガポールの求人なら JAC Recruitment Singapore

PR/094451 | Project Manager

Job Information

Recruiter

JAC Recruitment Singapore

Job ID

1548509

Industry

Civil Engineering and Construction

Job Type

Permanent Full-time

Location

Singapore

Salary

Negotiable, based on experience

Refreshed

November 26th, 2025 06:00

General Requirements

Career Level

Mid Career

Minimum English Level

None

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

JOB RESPONSIBILITIES

- Plan, prioritize and manage assigned projects, involved in the areas of pre-planning, budgeting, resources allocation, contract negotiation, drawings submission, progress claim, and worker coordination, to ensure that the team's resources are used effectively, and project deadlines are met.
- Supervise construction site personnel and subcontractors, client & consultant, attend weekly project progress
 meetings, and monitor compliance with building and safety codes and regulations.
- Minimize the costs of project and enhance value for money, while still achieving the required standards and quality projects.
- Ensuring the timely, budget control, and cost-effective completion of construction projects.
- Generate reports focusing on project progress, job status, and costs. Attend weekly or biweekly meetings to present progress information to superiors.
- Collaborating with engineers, architects, designers, and subcontractors to determine the specifications of the project

- · Obtaining permits and licenses from appropriate authorities
- Determine needed resources (manpower, equipment, and materials) from start to finish with attention to budgetary limitations
- · Plan all construction operations and schedule intermediate phases to ensure deadlines will be met
- Manage/monitor all construction works performed and ensure a clear communication line with client, outlining any challenges and providing progress updates.
- Review all contracts to ensure compliance is maintained, project completion within budget, quality & safety requirements
- Manage all OHS compliance, reporting immediately any accidents/Incidents and ensure all OHS guidelines and procedures are adhered to always.
- · Develop and maintain document control system, ensure timely updated of drawings, corresponding.
- · Follow up and monitor subcon agreement, pricing, prepare V.O claim, progress claim, claims status & summary
- · Preparation of payment response, certifications, breakdown, payment summary, and other supporting documents
- · Conduct regular planned meetings updating project staff and providing reports for Senior Management.
- Ensure work is done in compliance with all relevant building and safety codes.

JOB REQUIREMENTS

- Candidate come with min Degree in Civil Engineering
- Past working experience with LTA project with min 5 years' experience in handling
- project from Pre-Construction phase, post-construction phase till Project handover and closeout.
- . Strong in planning and project management will be a good fit.

Interested applicants please send your resume to:

Jun Fong Khor

Email: junfong.khor@jac-recruitment.com

EA Licence: 90C3026

EA Personnel No: R1439255

We regret to inform that only shortlisted candidates will be notified.

#LI-JACSG #countrysingapore

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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Company Description