



## PR/108976 | Senior Executive- HRD

### Job Information

**Recruiter**
[JAC Recruitment India](#)
**Job ID**

1548484

**Industry**

Other (Manufacturing)

**Job Type**

Permanent Full-time

**Location**

India

**Salary**

Negotiable, based on experience

**Refreshed**

July 23rd, 2025 04:00

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

Roles And Responsibilities: -

- Responsible for all legal return.
- Can manage the documents for Internal & External audits.
- Can instruct the subordinates & manage the work.
- Legal register management.
- Can make PPT & Data analysis.
- Can make new policy & revise the existing if required.

- Can do Welfare activity.
- Responsible for Plant safety.
- Can manage teams & cooperate with other departments.
- Have experience of EMS & IATF audit.
- Challenge spirit & can manage work in pressure situation.
- Legal compliances knowledge.

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## Company Description